

THE SHEFIELD CHURCH OF THE NAZARENE

Fitzroy Road, Sheffield, S2 3BB

Tel. No: (0114) 2500995

Registered with the Charity Commission in England and Wales, Charity Number 1159621

Administrator: Jo Bambrugh

Tel.No: (0114) 2500995

E-mail: admin@sheffieldnazarene.com

Index of Policies, Procedures and Guidelines

| | | |
|------------|---|--------------------------|
| 1 | Child Protection: Caring for Children in crèche and after services | Jan 2017 |
| 2 | Child Protection: Creche Helpers | Jan 2017 |
| 3a | Safeguarding Policy | Jul 2021 |
| 3b | Safeguarding Procedure | Jul 2021 |
| 4 | Emergency Food Guidelines | May 2017 |
| 5 | Emergency Use of the Building in case of Emergency Evacuation of Local Schools | Jul 2018 |
| 6 | District Events: Benefits and Allowances | Jun 2019 |
| 7 | Fire Safety Risk Assessment | Oct 2021 |
| 8 | First Aid and Accident Reporting | Sept 2018 |
| 9 | Food Hygiene Policy | Jun 2018 |
| 10 | Guidelines on the Safe Use of Tower Scaffolding | |
| 11 | Health and Safety Handbook: Health and Safety Policy Statement Roles and Responsibilities Procedures | Jun 2012 |
| 12 | Implementing the General Data Protection Regulations | Nov 2018 |
| 13 | GDPR policy | Sept 2021 |
| 14 | GDPR forms | Sept 2021 |
| 15 | Sleepover Policy | Oct 2017 |
| 16 | Social Media | Dec 2018 |
| 17 | Staff Absence Policy | Dec 2018 |
| 18 | Staff Benefits and Allowances Policy | Revised July 2022 |
| 19 | Staff Holiday Policy | Dec 2018 |
| 20a | Trustee Conflict of Interest Policy | May 2017 |
| 20b | Trustee Responsibilities | May 2017 |
| 21 | Work at Height | Jan 2019 |
| 22 | The Constitution of the Sheffield Church of the Nazarene | 2014 |
| 23 | Petty Cash Policy and Procedures | Jun 2021 |
| 24 | Finance Policy | June 2022 |
| 25 | Investment Policy | June 2022 |
| 26 | The Role of the Treasurer | June 2022 |
| 27 | Trustee, Worker and Volunteer Expenses | July 2022 |